

# Audit & Governance Committee



**SURREY**  
COUNTY COUNCIL

**Date & time**

Monday, 20 May  
2019  
at 10.30 am

**Place**

Committee Room C,  
County Hall, Kingston  
upon Thames, Surrey  
KT1 2DN

**Contact**

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[amelia.christopher@surrey  
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**Chief Executive**

Joanna Killian

We're on Twitter:

[@SCCdemocracy](https://twitter.com/SCCdemocracy)

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**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Amelia Christopher on 0208 213 2838.**

**Members**

Mr David Harmer (Chairman), Mr Keith Witham (Vice-Chairman), Mr Edward Hawkins, Dr Peter Szanto, Mr Will Forster and Mr Stephen Spence

**Ex Officio:**

Mr Tim Oliver (Leader of the Council), Mr Colin Kemp (Deputy Leader), Mr Tony Samuels (Chairman of the Council) and Mrs Helyn Clack (Vice-Chairman of the Council)

## AGENDA

### 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

### 2 MINUTES OF THE PREVIOUS MEETING: 8 APRIL 2019

(Pages 1  
- 6)

To agree the minutes as a true record of the meeting.

### 3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

#### NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

### 4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

#### Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (*14 May 2019*).
2. The deadline for public questions is seven days before the meeting (*13 May 2019*).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### 5 RECOMMENDATIONS TRACKER AND BULLETIN

(Pages 7  
- 10)

To review the Committee's recommendations tracker and bulletin.

### 6 2018/19 DRAFT ANNUAL GOVERNANCE STATEMENT

(Pages  
11 - 24)

This report presents the draft Annual Governance Statement, which summarises the council's governance arrangements for the financial year ending 31 March 2019.

**7 CODE OF CORPORATE GOVERNANCE**

(Pages  
25 - 40)

This report provides the Committee with an update on the changes made to the Council's Code of Corporate Governance.

**8 2018/19 TREASURY MANAGEMENT OUTTURN REPORT**

(Pages  
41 - 52)

This report summarises the Council's treasury management activities during 2018/19, as required to ensure compliance with the Chartered Institute of Public Finance and Accountancy's Treasury Management in the Public Services: Code of Practice (the CIPFA Code) which requires the Authority to approve a treasury management annual report after the end of each financial year.

**9 DATE OF NEXT MEETING**

The next meeting of Audit & Governance Committee will be on 29 July 2019.

**Joanna Killian  
Chief Executive**

Published: 10 May 2019

**MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

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It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*